

SWAFFHAM TOWN COUNCIL

You are hereby summoned to a meeting of the Open Spaces & Amenities Committee to be held on **Wednesday 7th November 2007 at 6.30pm** at the Town Hall, Swaffham.

NOTE: In the case of non-members, this agenda is for information only.

Richard Bishop

Town Clerk

COMMITTEE CONSISTS OF THE FOLLOWING:-

The Mayor Cllr S. Matthews, Deputy Mayor Mr. F. Sharp, Cllrs Mr. D. Harman, Mrs. T. Jennison, Mrs. S. Lister and Mrs. J. Skinner + Mrs. S. Polaine-Leonard (SCALGA).

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[Summons issued 1st November 2007]

AGENDA

- 1. To receive APOLOGIES AND REASONS FOR ABSENCE.**
- 2. To receive DECLARATIONS OF INTEREST** – for items on the Agenda.
- 3. To receive and agree MINUTES** – for Wednesday 19th September 2007.
- 4. OPEN SPACES** – to receive and discuss progress reports by the Town Clerk on the following:-
 - a. Allotments
 - b. Campinglands - Cemetery - Churchyard
 - c. Town Centre – including street furniture
 - d. Northwell Pool
 - e. The Shambles
- 5. COMMITTEE REPORTS** – to receive brief strategic update from the following:-
 - a. Market Committee
 - b. Recreation Ground Project Sub-Committee
 - c. Town Group – Town Plan
- 6. CIVIC AMENITIES** – to receive and discuss progress reports by the Town Clerk on the following:-
 - a. Honorary Citizen & Citizen of the Year criteria
 - b. Mayoral duties including the Mayor's Reception and Civic Service
 - c. Pedlars Sign - The Buttercross - Town Clock - War Memorial.
- 7. Date of next meeting** – next scheduled meeting Wednesday 23rd January 2008.