

**SWAFFHAM TOWN COUNCIL**

Market Committee meeting held on Monday 22<sup>nd</sup> January 2007 in the Council Chamber, Town Hall, Swaffham.

Present: Cllr S. Matthews (in the Chair)

Councillors:- Cllr A Greaves, Cllr S Lister, Cllr J Stockdale.

Market Representatives:- Mr D Hackett.

Clerk: Mr R Bishop

Deputy Clerk: Mrs M Meyrick

Market Superintendent: Mr I Livesey

**1. APOLOGIES FOR ABSENCE**

1.1. Mr T Bell.

1.2. Cllr Sherwood.

**2. DECLARATIONS OF INTEREST**

2.1. There were no declarations of interest.

**3. MINUTES OF THE MARKET MEETING**

3.1. The minutes of the Market Committee Meeting of the 18<sup>th</sup> October 2006 amendment: - Page 1, item attendance list should include the attendance of Cllr Stockdale, subject to this amendment the minutes were agreed and signed as a true record by the Chairman.

**4. MARKET SUPERINTENDENT REPORT**

4.1. Since the last meeting L. Cottington has had to give up her card stall due to the ill health of her partner. Five new licences have been issued, details given on a separate sheet to members.

4.2. Mr Warth has agreed to move from his site on the east side (footwear) to the central area. He has requested to add cards and stationery to his licence.

**It was agreed for Mr Warth to move his site from the eastern side to the central area. It was also agreed to add cards and stationery to his licence.**

4.3. Mr Palmer has agreed to move sites but he has asked if he can go back to his original site if things did not work out. This has been declined as the auction site has to have a purpose made stall built to use.

4.4. Mr Green has given the Superintendent a licence application form but the licence cannot be issued until details of his insurance has been received. Mr Green has assured me that he will bring it into the office at the Town Hall when it arrives.

**It was agreed to put Mr Green under notice to produce his insurance documents. If they are not received then to put this before the Town Council for discussion.**

4.5. There has been a request from Mr Green for the new planters outside the Greyhound be replaced by removable bollards.

**It was agreed to turn down Mr Green's request to replace the new planters with bollards.**

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4.6. There have only been two enquiries from the advertisements placed in the Market Trade News for two consecutive months.

4.7. Mr Badwal has asked if he could have the empty pitch next to him at half the normal rate as the depth of the pitch is only 10ft.

**It was agreed to turn down Mr Badwal's request to have the empty 10ft pitch at half the normal rate.**

4.8. Some of the traders have asked if there is a policy in case of bad weather conditions, whether the market would be cancelled.

**It was agreed to place the issue of a bad weather policy on a future agenda.**

4.9. There is still a problem with parking on Saturdays, the parking signs are too small for people to see. The signs cannot be any bigger than they are as the area is in a conservation area.

**The possibility of changing the signs to double sided is to be looked at and brought to a future meeting for discussion.**

It was also reported that there does not seem to be any consistency with regards to enforcement of people parking incorrectly. The Town Clerk will feed this information to the area police meeting that he attends once a month.

**It was agreed for the Clerk to report the issues of parking to the police meeting he attends. To look at the possibility of changing the traffic orders and the cost of a company being on retainer to remove vehicles.**

## **5. TOWN CLERK REPORT**

5.1. The Clerk has given the Traders Representatives copies of the latest correspondence with the Wye-Harris family. The Clerk will organise a meeting with them to discuss all the issues they have raised.

5.2. The office is in correspondence with Mr. Kerry at present because of arrears, again this matter has been referred to full Council to request the delegated authority to deal with this should the need arise. The loss of market rights is an option to consider or loss of a licence to trade, it depends largely on whether Mr. Kerry starts to pay for his site on a weekly basis to reduce his arrears.

5.4. The Clerk gave a report on the waste collection of the market. The Town Council are looking at different ways for it to be done to bring the cost down. The possibility of having a refuse collection from 3pm on a Saturday instead of all day was discussed. The Council are looking for a reduced cost from Serco who currently carry out the service and are awaiting a quote from another contractor.

5.3. It has been agreed by the Council at their budget meeting to increase casual traders rent by £1 to £23 from 1<sup>st</sup> April 2007 and all licensed traders by 5% from 1<sup>st</sup> April 2007.

5.4. The Clerk reported that the payment has still not been received from the French Market for the waste collection. The possibility of a Continental market was also discussed as there is a German market held at the Nottingham Goose Fair. Research is to be carried out and information brought before a future meeting.

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5.5. To put in the next newsletter an article on a particular trader. The market superintendent to interview the trader and to place a photograph of him on his stall. To also advertise for local entertainers to be placed in the newsletter.

5.6. The market committee were given a draft updated market licence as well as rules and regulation.

**It was agreed to accept the draft rules & regulations and market licence for 2007.**

5.7. Farmers market – A discussion on whether it would be beneficial for the main market to move the farmers market from Wednesday once a month to every Saturday. The report relating to the farmers market accreditation criteria was not ready, this will be available at the next meeting. The committee felt that more research would need to be carried out before a decision can be made. It was felt necessary that the main market traders would need to be consulted on this issue.

## **6. DATE OF NEXT MEETING**

6.1. The next meeting will be held on Monday 19<sup>th</sup> March at 7.00pm.

The meeting closed at 8.30p.m.

\_\_\_\_\_Chairman