

SWAFFHAM TOWN COUNCIL RECREATION GROUND COMMITTEE

Minutes of a Recreation Ground Committee Meeting on Wednesday 7th March 2007 at 7.30p.m. in the Council Chamber, Town Hall, Swaffham.

Present:- Cllr J. Stockdale(in the Chair)

Cllr A. Greaves, Cllr S. Lister, Miss V Mason, Mrs. S. Palmer,
Mr. A. Panes and Mr. D. Tallon

Deputy Town Clerk: Mrs. M. Meyrick
Assistant Town Clerk: Mrs R Noble

1. Apologies for Absence.

1.1. Cllr Carol Baker, Sue Polaine-Leonard

2. Declarations of Interest for Items on the Agenda.

2.1. None received.

3. Minutes of 31st January 2007.

3.1. The minutes were agreed by the Committee as a true record and signed by the Chairman.

4. New Play Equipment.

4.1. The Deputy Town Clerk reported she has placed an order on behalf of the committee with SMP Playgrounds to install 4 pieces of equipment. They are currently in production and will be installed by the 31st March.

5. Breckland Council's Big Lottery bid.

5.1. It was reported some committee members attended a Big Lottery Workshop on the 21st February organised by Breckland. At the workshop information was given on what the timescales were, what could be funded and advice on how to progress an application. The Big Lottery has allocated £268,000 to the Breckland area. Breckland are looking for 5 -10 projects to put forward. An application has to be put forward by the 1st May, Breckland has to put all application's in by September for determination in December.

5.2. The Deputy Town Clerk reported she had met with Laura Apps-Green on the 27th February to discuss the committee's project. The Committee need to decide what age group they would like to cater for first. It was suggested the committee look at the toddler/junior area for this funding stream bearing in mind that Sport England are keen on the MUGA and teenage areas.

6. Recycling Proposal.

6.1. It was reported the Town Clerk, Cllr. A Greaves and the Deputy Town Clerk met with Ray Johnson from Breckland Council yesterday about this issue. Ray has spoken to the recycling dept about the committee proposal but unfortunately the committee cannot receive the credits unless the units are on Council land. Ray has come up with a possible solution; he will update us at our next meeting with him on the 10th April.

7. Toilet Block.

7.1. It was reported Ray Johnson stated that Breckland are producing a tender document for the removal of the asbestos on the toilet block. Specification and drawings cannot be commenced until after the removal of the asbestos as there are no existing drawings of the building available. Once this work has been completed then a proposal will be put to the

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Breckland's finance team. Following a discussion relating to the toilets, it was agreed the toilets be made a priority. It was suggested that Mansell may have a training plan for apprenticeship.

Dennis Tallon agreed to contact Mansells to discuss apprentices carrying out some work on the Toilet Block

8. Any Other Items for Information Only.

8.1. It was stated at the previous meeting the Section 106 agreement for the Lynn Road development was going to be checked. The Deputy Town Clerk stated that there is money floating about and Ray Johnson is investigating the £25,000

8.2. A further discussion took place relating to grant funding, it was stated that the committee cannot apply to Sport England until after the Big Lottery application has been given the go ahead unless we can show that it is a separate project.

9. CRB Check Forms.

9.1. The Deputy Town Clerk requested all completed CRB check forms must be returned to her by Friday at the latest as they need to be sent then.

10. Date of Next Meeting.

10.1. The date of the next meeting is Wednesday 25th April.

Meeting closed at 8.43p.m.

Chairman