

SWAFFHAM TOWN COUNCIL

You are hereby summoned to a Finance & General Purposes Committee meeting of the Town Council held on **Wednesday 28th July 2004 at 7.00pm** in the Assembly Rooms Swaffham.

NOTE: In the case of non-members, this agenda is for information only.

Richard Bishop
Town Clerk

Summons issued Thursday 22 nd July 2004
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AGENDA from 7.00 p.m

1. To receive **APOLOGIES FOR ABSENCE.**
2. To receive **DECLARATIONS OF INTEREST – for items included on the Agenda.**
3. To receive and agree **MINUTES of Finance & G.P. meeting held on 21st April 2004.**
4. To consider **QUARTERLY FINANCIAL REPORT.**
 - 4.1. To receive financial report from the Responsible Finance Officer to include:-
 - a) To receive Accounts (Receipts & Payments 2004/05 1st Quarter.
 - b) To receive progress report on the Town Hall extension.
 - c) To receive report from Internal Auditor.

5. To consider FINANCE/BUDGET for the following:

- 5.1. To consider estimate for supply of electricity to Cemetery.
- 5.2. To consider report on various insurance valuations.
- 5.3. To consider preliminary list of payments for August.

6. To receive and consider PLANNING ISSUES:

6.1. To receive the following planning permissions:-

3PL/2004/0861/F Planning permission granted for the Erection of garage an creation of new vehicular access at 17 Watton Road. Mr. & Mrs. C. Day	3PL/2004/0862/F Planning permission granted for the retention of steel frame storage building. The Hatchery, Castle Acre Road. Peter Whatling, Bernard Matthews Foods Ltd.
3PL/2004/0969/F Planning permission granted for the Erection of extension at 113 London Street. D. Buchan.	3PL/2004/0575/F Planning permission granted for the rection of dwelling (renewal) at White Lodge, Churchyard. Mr. A. Barton-Jones.
3PL/2004/0897/F Planning permission granted for the installation of new condenser to existing staff car park. Castle Acre Road. Waitrose Ltd	3PL/2004/0165/F Planning permission granted for the erection of 4 additional poultry sheds. Great Friars Farm. Banham Poultry Ltd.
3PL/2004/0907/F Planning permission for the erection of extension. 22 Ash Close. Mr. & Mrs. C. Strugwell.	3PL/2004/0806/F Planning permission for the erection of extension to dwelling. 2 The Oaklands. Mr. D. Wright.
3PL/2004/0922/F Planning permission granted for Erection of lap panel fence (retrospective) Mr. M.T. Dean.	Y/3/04/3005 Planning permission granted for extension to form store for BT Broadband node equipment. Swaffham Fire Stn.

6.2. To consider the following planning application:-

3PL/2004/1134/F Builders store and workshop. Builders Yard, Bears Lane. Mr. M. Green.	
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6.3. To consider late planning applications received at the discretion of the Mayor.

7. To consider speed limit reduction Pedlars Green 20mph

8. ADMISSION TO MEETINGS ACT (PUBLIC BODIES) 1960 – following the exclusion of the public & press - To receive and consider report on staff issues from the Town Clerk.