

SWAFFHAM TOWN COUNCIL

Minutes of the Recreation Ground Committee Meeting held on Wednesday 21st June 2005 at 7.00p.m. in the Council Chamber at the Town Hall.

Present: Cllr. J Stockdale (in the chair)

Cllr. B Emmerson, Cllr. A Greaves, Cllr. P Darby, Cllr. C Baker,
Cllr. S Lister, Reg Dowden, Andy Panes, Dennis Tallon,
Sally Palmer, Vicky Mason, Sam Mummery (7.06pm)

Deputy Town Clerk: Mrs M Meyrick

Assistant Town Clerk: Mrs R Noble

1. APOLOGIES FOR ABSENCE

1.1. Sue Polaine-Leonard

2. DECLARATIONS OF INTEREST

2.1. There were no Declarations of Interest.

3. TO AGREE THE MINUTES.

3.1. The Minutes of the meeting on 19th April 2005 were agreed and signed as a true record by the Chairman.

4. MINIMUM AGE

4.1. A short discussion took place relating to the minimum age of a Committee Member, it was agreed as set by the Town Council is 18 years of age. It was stated there is a separate body for Youth Councils. The Deputy Town Clerk was asked to check if all Committees are this age or is each one on its own merit.

<p>The Deputy Town Clerk was instructed to check if the minimum age of Committee Member is 18 years of age for all Committees.</p>

5. PROPOSALS FROM PLAY EQUIPMENT SPECIALISTS.

5.1. A discussion took place relating to the play equipment from 'Monster' it was felt the play equipment was acceptable to all, it had 3 or 4 major structures, although parts of the structures are DDA compliant, users are restricted. The cost of the proposal from 'Monster' was given to committee members.

5.2. A similar discussion took place relating to the play equipment from 'Wickstead' it was felt that Wickstead had listened and researched what the Committee would like, the emphasis of this proposal had been based around the culture of Swaffham and has many more social factors attached to it. The cost of the proposal from 'Wickstead' was given to committee members.

5.3. It was suggested that elements from each could be used to get exactly what was required for the area and to go back to both companies with what is required with a budget. It was also suggested that it would be useful to go and visit other examples around the country, especially the ground surface at Thetford to see how it has worn.

PAGE 220

5.4. A conversation took place relating to lights etc. It was suggested to investigate solar power for lighting, although it would take too much to power for cameras and flood lights.

5.5. The Deputy Town Clerk reported she has a meeting with the representative from Sport England on Thursday, she stated it was imperative that Sport England looked favourably on the Recreation Ground for football/golf etc. without the dog mess. She also reported that Breckland Council may be interested in working in partnership and the contact from Breckland is Ian Tracy.

The Deputy Town Clerk stated she would report to all Committee members on Friday if there is anything crucial to report from the Sport England meeting.

Andy Panes gave his apologies and left the meeting at 7.30pm.

5.6. A discussion took place regarding the provision of toilets, although it was suggested it would be good to be able to provide the toilets at the same time as the play equipment it was agreed that it would not be sensible to hold up the project for the toilets as funding for the project may be lost.

It was felt toilets would be essential on the Recreation Ground and if it was not feasible to provide at the same time, maybe temporary toilets could be used short term.

6. INFORMATION RELATING TO:

6.a. Toilets

A quote has been received from Danflo for the toilets but this does not include the brickwork. It was suggested the overall project for the toilets including brickwork and drains etc. would be in the region of £150,000.

6.b. Garden/Seating Area

A discussion took place regarding the garden area with seats and gardens, it was suggested raised flower beds to allow for the disabled to enjoy, climbing plants and planters. Cllr A Greaves stated she has written to the UEA and Bircham Newton enquiring if the students undertake this type of work. It was suggested it may be worthwhile to approach firms such as B & Q for sponsorship.

The Deputy Town Clerk stated that Serco have expressed an interest in some involvement with the Recreation Ground project.

6.c. CCTV

A short discussion took place relating to CCTV . The cost of one CCTV camera is in the region of £10,000

6.d. Lighting

It was stated that Swaffham Town Council pay for the maintenance of the street lights in Swaffham. Lights in Norfolk are due for replacement. The Deputy Town Clerk stated that the quotation from Wickstead includes two lights which beam downwards.

It was suggested the final figure for the overall project could be around £580,000.

PAGE 221

7. NEXT STEP

7.1. It was suggested to check the NCC website for grant funding, also Wren, Sport England and the Rural Community Council.

7.2. This Committee need to arrange how to maintain the Recreation area, for example: work to provide regular events, hire out to clubs, various activities such as easter egg hunt/ghost hunt etc.

7.3. Planning application would to be submitted to Breckland Council to gain permission for any structural work to be carried out. It was suggested that the Deputy Town Clerk talk to the planning department.

The Deputy Town Clerk was instructed to talk to the Planning Department regarding the plans we already have.

7.4. It was suggested that the surrounding residents are approached with details with what is planned for the recreation ground in the future.

8. DATE FOR NEXT MEETING.

8.1. The Date for the next meeting is Wednesday 27th June 2005

Meeting closed at 8.45 p.m.

Chairman.....