

## **SWAFFHAM TOWN COUNCIL**

You are hereby summoned to a meeting of the Open Spaces & Amenities Committee to be held on **Wednesday 3<sup>rd</sup> September 2008 at 7.00pm** at the Town Hall, Swaffham.

NOTE: In the case of non-members, this agenda is for information only.

Richard Bishop

**Town Clerk**

### **COMMITTEE CONSISTS OF THE FOLLOWING:-**

The Mayor Cllr S. Matthews, Deputy Mayor, Cllr Mr. D. Harman, Cllrs Mr. D. Butters Mrs. T. Jennison, Mrs. S. Lister, Mr. F. Sharp and Mrs. J. Skinner + Mrs. S. Polaine-Leonard (SCALGA).

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[Summons issued 28<sup>th</sup> August 2008]

## **AGENDA**

- 1. To receive APOLOGIES AND REASONS FOR ABSENCE.**
- 2. To receive DECLARATIONS OF INTEREST – for items on the Agenda.**
- 3. To receive and agree MINUTES – for Wednesday 28<sup>th</sup> May 2008.**
- 4. OPEN SPACES – to receive and discuss progress reports by the Town Clerk on the following:-**
  - a. Allotments
  - b. Campinglands - Cemetery - Churchyard
  - c. Town Centre – including street furniture, lighting columns and hanging baskets
  - d. Northwell Pool
  - e. The Shambles
- 5. CIVIC AMENITIES – to receive and discuss progress reports by the Town Clerk on the following:-**
  - a. Honorary Citizen – photographs & badges.
  - b. Mayoral duties including the Mayor's Reception and Civic Service
  - c. Pedlars Sign - The Buttercross - Town Clock - War Memorial.
- 6. COMMITTEE REPORTS – to receive brief strategic update from the following:-**
  - a. Market Committee
  - b. Recreation Ground Project Sub-Committee
  - c. Town Group – Town Plan
  - d. Finance & General Purposes Committee – forthcoming budget considerations.
- 7. To agree date of next meeting – Wednesday 19<sup>th</sup> November 2008.**